

Application for Employment

Plouse Precision Manufacturing is an equal opportunity employer and do not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state or federal law. Equal access to employment, services, and programs is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the organization.

Date _____

Name _____
Last First Middle Maiden

Present address _____
Number Street City State Zip

Telephone (_____) _____ (home) (_____) _____ (cell)

If under 18, please list age _____ Are you legally able to work in U.S.? Yes No

Position applied for (1) _____ Days/hours available to work (part time only)
And salary desired (2) _____ No Pref _____ Thur _____
(Be specific) Mon _____ Fri _____
Tue _____ Sat _____
Wed _____ Sun _____

How many hours can you work weekly? _____

Employment desired FULL-TIME ONLY PART-TIME ONLY FULL- OR PART-TIME

When available for work? _____

Do you have any commitments to another employer (e.g., proprietary information/non-compete agreement, etc.)?

How were you referred to us? _____

May we contact your current employer? Yes No

When may we contact your current employer? _____

Employment History

Please provide all employment information on your past four employers starting with the most recent:

Employer _____ Position Held _____
Address _____ Telephone _____
Immediate supervisor and title _____
Dates employed: from _____ to _____ Salary _____
Job summary _____
Reason for leaving: _____

Employer _____ Position Held _____
Address _____ Telephone _____

Immediate supervisor and title _____
 Dates employed: from _____ to _____ Salary _____
 Job summary _____
 Reason for leaving: _____

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Employer _____ Position Held _____
 Address _____ Telephone _____
 Immediate supervisor and title _____
 Dates employed: from _____ to _____ Salary _____
 Job summary _____
 Reason for leaving: _____

Other Skills and Qualifications

Summarize any job-related training, skills, licenses, certificates, experiences and/or other qualifications that would especially fit you for work with our organization:

Educational History

Type of School	Name of School	Location (Complete mailing address)	Number of Years Completed	Major & Degree
High School				
College				
Bus. Or Trade School				
Professional School				

Account for any lapse of time not covered in your employment or educational record: _____

Have you ever been terminated, asked to resign or left a job without notice? If yes, explain:

Have you ever been convicted of a crime (excluding traffic offenses) ? Yes No

If yes, please explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation (A citation will not automatically bar employment): _____

Professional References

List 3 references names, telephone numbers and years known (do not include relatives)

Military Record

Have you ever been in the United State Armed Forces? Yes No

If yes, what branch? _____ Rank at discharge _____

Dates of duty: From _____ to _____
MM/DD/YY MM/DD/YY

Duties and training: _____

REPRESENTATIONS, UNDERSTANDINGS AND AGREEMENTS OF APPLICANT

The facts set forth in my application for employment and in any resume or other documents provided for consideration in the application process are true and complete, without consequential omissions of any kind whatsoever. I understand that falsification of statements, answers or omission made by me in this application, in any other document provided for consideration in the application process and in any interview shall be considered sufficient cause for immediate dismissal if I am employed.

I hereby give Plouse Precision Manufacturing the right to verify the accuracy of information contained in this application from all previous employers, educational institutions, and references. I authorize the persons, or entities named on this application form to give any information regarding me, whether or not it is in their records, and I release from all liability all persons and entities supplying such information. I indemnify Plouse Precision Manufacturing against any liability which might result from making such investigation.

I understand that in connection with the routine process of my employment application, Plouse Precision Manufacturing may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living. Upon written request from me, Plouse Precision Manufacturing will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I understand that it is the policy of Plouse Precision Manufacturing not to refuse to hire or otherwise discriminate against a qualified individual with a disability because of that person's need for a reasonable accommodation as required by the Americans with Disabilities Act (ADA).

I also understand that, if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization in accordance with the Immigration Reform and Control Act of 1986 within three days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment.

I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between Plouse Precision Manufacturing and myself, for either employment or for the providing of any benefits. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon Plouse Precision Manufacturing unless made in writing.

I also understand that (1) Plouse Precision Manufacturing has a drug and alcohol policy that may provide for preemployment testing as well as testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.

If accepted by Plouse Precision Manufacturing for employment, I hereby agree to abide by the directions, rules and policies of my employer whether or not in writing as they may be changed from time to time without notice. I agree that only written representations and promises signed by both myself and an officer of Plouse Precision Manufacturing will be enforceable and I understand that my employment may be terminated at will by either party. I understand that no supervisor at Plouse Precision Manufacturing has the authority to change this employment at-will status.

I understand that my application will be considered current for a period of up to ninety days. If I wish to be considered for employment at this company after that time, I understand that I must reapply.

I represent and warrant that I have read and fully understand the foregoing, and that I seek employment under these conditions.

Applicant signature: _____ Date: _____